

Teacher's Manual

Attention

Up to current stage of development, teachers have **administrator** access to the entire system. This feature is clearly incomplete and the guide is subject to future changes.

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 - Creating and configuring an assignment
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 - Team Task
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Term, Course and Task Configuration



HKUST-GZ Submit

HOMO1145

Introduction to Homology & Neviedology

2025 Semester 2



Management

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System Management

Home

Courses

Accounts

Auto Tests

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New Course

ID	Code	Name	Ops
1	HOMO1145	Introduction to Homology & Neviedology	

The system's management hierarchy is **Course > Term > Task**. Use the management panel to manage courses on the system, terms of a course and tasks in a term.

Manage accounts in the **Accounts** tab.

0

Synced Users Search... [Sync Users](#)

#	ID	Name	E-mail	Nickname	Groups	Ops
1	3	zxsseto656	zxsseto656@connect.hkust-gz.edu.cn		eszettic 1145_25s2_student	  
2	1	xinwang	1554208383@qq.com		admin	  
3	4	33858	2536733858@qq.com			  

1 Showing 1-3 Rows, Total: 3 Rows Per Page 10

Synced Groups [Sync Groups](#)

ID	Name	Description	Ops
2	eszettic	Eszettic Group of Non-admins.	  
1	admin	System Administrators	  
3	1145_25s2_student	Students of HOMO1145 2025S2	  

Students and teachers both have accounts, with **teachers being in the admin group**. Student's course-ship is managed via system-generated **user groups for students of a term of a course**.

By selecting a specific term, you can manage tasks under the term. A task may be configured in many tiny aspects as shown on the webpage.

A basic assignment workflow

Creating and configuring an assignment

In this tutorial, we go over the assignment workflow, from its creation, students' submission, grading, to score release.



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[Courses](#) > [HOMO1145](#) > [2025 Semester 2](#)

HOMO1145 - 2025S2
[View](#)

ID	Course	Year	Semester	Student Group
1	HOMO1145	2025	2	1145_25s2_student

Tasks

ID	Type	Title	Ops
1	assignment	Test assignment	
2	assignment	Team Assignment	
3	assignment	LLM Grading Test Assignment	

New Task

Task Type *

Title *

Title of the task (at most 128 characters)

Description (Optional)

Short description of the task

Add Task

You may create and manage assignments under **Course > Semester**.



Home

Courses

Accounts

Auto Tests

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[Courses](#) > [HOMO1145](#) > [2025 Semester 2](#) > [Test assignment](#)


Test assignment

View

ID	Type	Created At	Updated At	Course	Term
1	Assignment	Aug 16, 2025, 1:08:34 AM	Aug 26, 2025, 4:32:07 PM	HOMO1145	2025 Semester 2

Basic



Materials



Requirements



Auto Test Configurations



Special Considerations



Import / Export



Task Type *

Title *

Assignme

Test assignment

Description (Optional)

Introduction to basic homologic resources to foster understanding of homomorphism

Open Time (Asia/Shanghai)

26/08/2025 15:00



Submission Attempt Limit

Max submission attempts for a user/team

Due Time (Asia/Shanghai)

26/08/2025 18:30



Submission History Limit

Max submission histories to keep

Close Time (Asia/Shanghai)

26/08/2025 23:00



Evaluation Method

Offline



Late Penalty

0.9

 Team task?

Save

An assignment's essentials includes its title, description, materials and requirements. The UI itself should be self-explanatory.

Should you need any guidance over the **autotesting** feature, please refer to **Autotesting Guide**. Here we focus on more traditional assignments.

Releasing an assignment

The assignment will be visible to the students by the time it's added, and open for submission by the time configured.

With the course properly configured, logging into a student account(non-admin and added to the group) will see the course and assignment.

☰
HOMO1145 - 2025S2

Tasks

Assignments

Test assignment

Introduction to basic homologic resources to foster understanding of homomorphism

🕒 Open: 8/26/25, 3:00 PM (16 minutes ago)
🕒 Due: 8/26/25, 6:30 PM (in 3 hours)

☰ Details
📄 Submit

☰
HOMO1145 - 2025S2

← Tasks

Test assignment

☰
Task Details

+

📄
My Submissions

📄
Submissions

💬
Comments

Introduction to basic homologic resources to foster understanding of homomorphism

Materials

📄 Material.pdf

Aug 26, 2025, 3:11:43 PM

03c30f 225.3 KB

🕒 **Open Time**
Aug 26, 2025, 3:00:00 PM GMT+8
(16 minutes ago)

🕒 **Due Time**
Aug 26, 2025, 6:30:00 PM GMT+8
(in 3 hours)

✂ **Late Penalty**

1st day	2nd day
-90%	-10%

⌚ **Close Time**
Aug 26, 2025, 11:00:00 PM GMT+8
(in 8 hours)

👥 **Is Team Task?**
No

📄 **Submission Attempt Limit**
No limit

🕒 **Submission History Limit**
No limit

📄 **Evaluation Method**
Offline

Completion & Grading

Students may post comments or submit the required files.

The screenshot shows a user interface for a 'Test assignment' in a learning management system. The top navigation bar includes a menu icon and the course identifier 'HOMO1145 - 2025S2'. Below the title, there are five tabs: 'Task Details', 'New Submission', 'My Submissions' (which is active), 'Submissions', and 'Comments'. A green notification banner at the top of the main content area states 'Submitted successfully'. Below this, the breadcrumb 'My Submissions > Submission 1' is visible. The submission details section shows 'ID 1' and 'Submitted At Aug 26, 2025, 3:18:16 PM (in a few seconds)'. A file named 'doc.pdf' (66.3 KB) is listed as the initial version with a hash of #7e3ed2. There are 'View' and 'Download' buttons for the file. The 'Comments' section contains a 'Need Help?' notice with three bullet points: 'You may add a comment to request the tutors' help or report any technical problems for this particular submission.', 'Do not put any generic questions here. Other course management system, e.g. Piazza, is the right place for discussing and sharing those questions.', and 'These comments are only visible to you, the tutors and the system administrators.' Below the notice is a text input field for a comment, limited to 1024 characters. On the right side, a sidebar provides assignment details: 'Open Time' (Aug 26, 2025, 3:00:00 PM GMT+8, 18 minutes ago), 'Due Time' (Aug 26, 2025, 6:30:00 PM GMT+8, in 3 hours), 'Late Penalty' (1st day: -90%, 2nd day: -10%), 'Close Time' (Aug 26, 2025, 11:00:00 PM GMT+8, in 8 hours), 'Is Team Task?' (No), 'Submission Attempt Limit' (No limit), 'Submission History Limit' (No limit), and 'Evaluation Method' (Offline).

Each assignment also contains a one-to-one comment section, in which the student and the instructor may communicate.

The instructor may grade submissions in the "Final Score" tab.

Test assignment


 Task Details


 Submissions


 Comments


 Final Marks

🔍

↶ Import

↷ Export

✓ Release

#	User	Marks	Comment	Created At	Updated At	Ops
1	 zxszeto656					<div style="border: 1px solid #ccc; padding: 2px; display: flex; gap: 5px;"> ✎ 🔍 </div>

1

Showing 1-1 Rows, Total: 1 Rows Per Page

500 ▼

 zxszeto656

✕

Marks ^{*}

⌵

Comment (Optional)

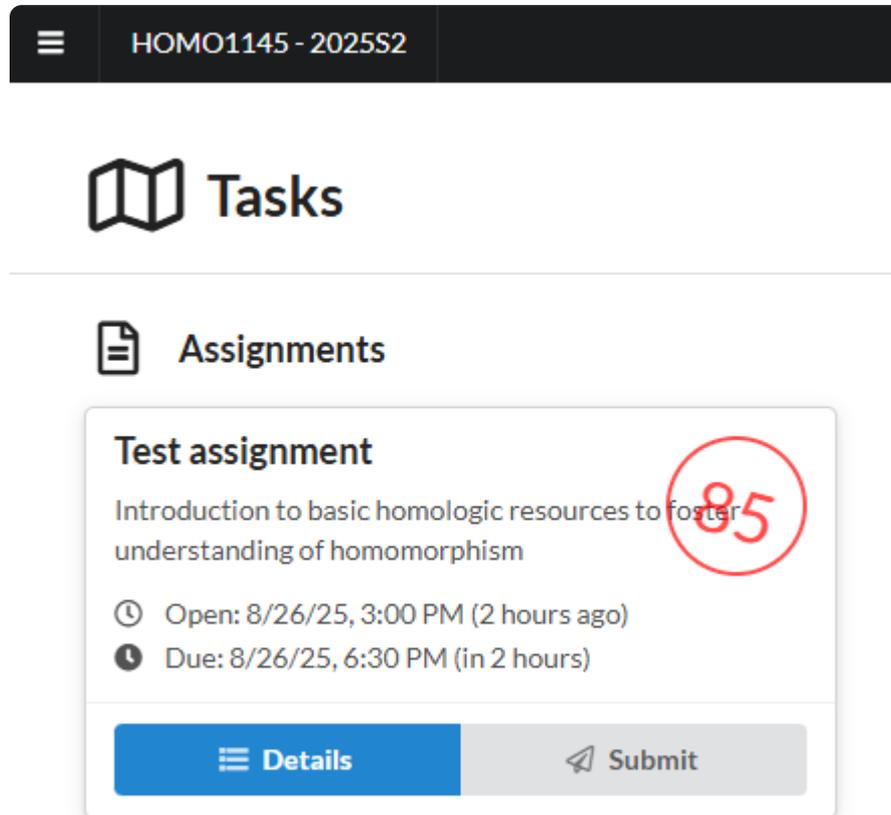
✓ Save

Ops

Edit/Search

✎
🔍

Score each student with the **edit** button. The **search** opens a detail page of a student's submissions, through which you can access their user profile or download historical submissions. Once all students are graded, hit **Release** to confirm scores and publish them.



The screenshot shows a course interface for 'HOMO1145 - 2025S2'. Under the 'Tasks' section, there is an 'Assignments' list. The first assignment is 'Test assignment' with a description: 'Introduction to basic homologic resources to foster understanding of homomorphism'. It has a score of 85, indicated by a red circle around the number. The assignment is open from 8/26/25, 3:00 PM (2 hours ago) and is due on 8/26/25, 6:30 PM (in 2 hours). At the bottom of the assignment card, there are two buttons: 'Details' (blue) and 'Submit' (grey).

Logging in as student again, we can view the assignment's final score.

Variations

This section introduces some extra functionalities in assignments.

Autotesting

Refer to **Autotesting Guide**.

Team Task

Creation

Basic ⓘ

Materials 📄

Requirements 📄

Auto Test Configurations >_

Special Considerations ❤️

Import / Export ↔️

Task Type * **Title ***

Assig ▾ Team Assignment

Description (Optional)

Short description of the task

Open Time (Asia/Shanghai) **Submission Attempt Limit**

26/08/2025 20:20 📅 Max submission attempts for a t

Due Time (Asia/Shanghai) **Submission History Limit**

26/08/2025 21:30 📅 Max submission histories to kee

Close Time (Asia/Shanghai) **Evaluation Method**

26/08/2025 21:30 📅 Offline ▾

Late Penalty

0.45

Team task?

Team Min Size **Team Max Size**

1 3

Team Join Close Time (Asia/Shanghai)

26/08/2025 21:15 📅

Activate Windows
Go to Settings to activate Windows.

Save

Tick the **Team Task?** box to configure a team task.

Teaming

☰
HOMO1145 - 2025S2

← Tasks

Team Assignment

Task Details

My Team

New Submission

Team Submissions

There is no team now!

Please create the first team!

👥 Create New Team

Name *

3-16 alphanumeric characters

✖ Name is required

Slogan (Optional)

Use a slogan to attract others to join your team

+ Create

- 🕒 **Open Time**
 Aug 26, 2025, 8:20:00 PM
 GMT+8
 (an hour ago)
- 🕒 **Due Time**
 Aug 26, 2025, 9:30:00 PM
 GMT+8
 (in 18 minutes)
- ✂ **Late Penalty**
 1st-2nd day 3rd day
 -45% per day -10%
- 🕒 **Close Time**
 Aug 26, 2025, 9:30:00 PM
 GMT+8
 (in 18 minutes)

- 👥 **Is Team Task?**
 Yes
- 👥 **Team Size**
 2-3
- 🕒 **Team Join Close Time**
 Aug 26, 2025, 9:15:00 PM
 GMT+8
 (in 3 minutes)

- 📁 **Submission Attempt Limit**
 No limit
- 🕒 **Submission History Limit**
 No limit
- 📊 **Evaluation Method**
 Offline

In the assignment's **My Team** tab, students may create teams or join existing ones. Team names are alphanumeric like many programming language's identifiers.

[← Tasks](#)

Team Assignment


 Task Details


 My Team


 New Submission


 Team Submissions

 Please finalise your team when you confirm the member list. Only after the team is finalised, the team members can make submissions for this task.

 **SzetoTeam** 
114, 514!

ID	Created At	Status
1	8/26/25, 9:13 PM	 Open

#	User	Requested At	Joined At	Status	Operations
1	 zxszeto656 	8/26/25, 9:13 PM	8/26/25, 9:13 PM	 Member	

 Finalise Team

 Dismiss Team

 **Open Time**
Aug 26, 2025, 8:20:00 PM
GMT+8
(an hour ago)

 **Due Time**
Aug 26, 2025, 9:30:00 PM
GMT+8
(in 16 minutes)

 **Late Penalty**
1st-2nd day 3rd day
-45% per day -10%

 **Close Time**
Aug 26, 2025, 9:30:00 PM
GMT+8
(in 16 minutes)

 **Is Team Task?**
Yes

 **Team Size**
2-3

 **Team Join Close Time**
Aug 26, 2025, 9:15:00 PM
GMT+8
(in a minute)

 **Submission Attempt Limit**
No limit

 **Submission History Limit**
No limit

 **Evaluation Method**
Offline

Members may only make any submissions after the team leader **finalises** the team.

Special Considerations

The instructor may manually extend a student/team's submission due time and submission attempt limit.



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ID	Type	Created At	Updated At	Course	Term
1	Assignment	Aug 16, 2025, 1:08:34 AM	Sep 1, 2025, 4:14:56 PM	HOMO1145	2025 Semester 2

Basic	
Materials	
Requirements	
Auto Test Configurations	
Special Considerations	
Import / Export	

ID	User/Team	Due Time Extension (hours)	Submission Attempt Limit Extension	Created At	Ops
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New Special Consideration

User Name

Due Time Extension (hours)

Submission Attempt Limit Extension

[Add Special Consideration](#)

Access the special consideration panel under **Course > Semester > Assignment Configuration > Special Considerations**. Fill in the essentials to add a consideration. Both extension fields are **optional**.

ID	User/Team	Due Time Extension (hours)	Submission Attempt Limit Extension	Created At	Ops
2	 zxsreto656	24		Sep 1, 2025, 4:21:53 PM	

 **New Special Consideration**

User Name

Due Time Extension (hours)

Submission Attempt Limit Extension

[Add Special Consideration](#)

Test assignment

 Task Details  **New Submission**  My Submissions  Submissions  Comment

 **We have special considerations on you**

- Due time +24 hours.

Deadline approaching!

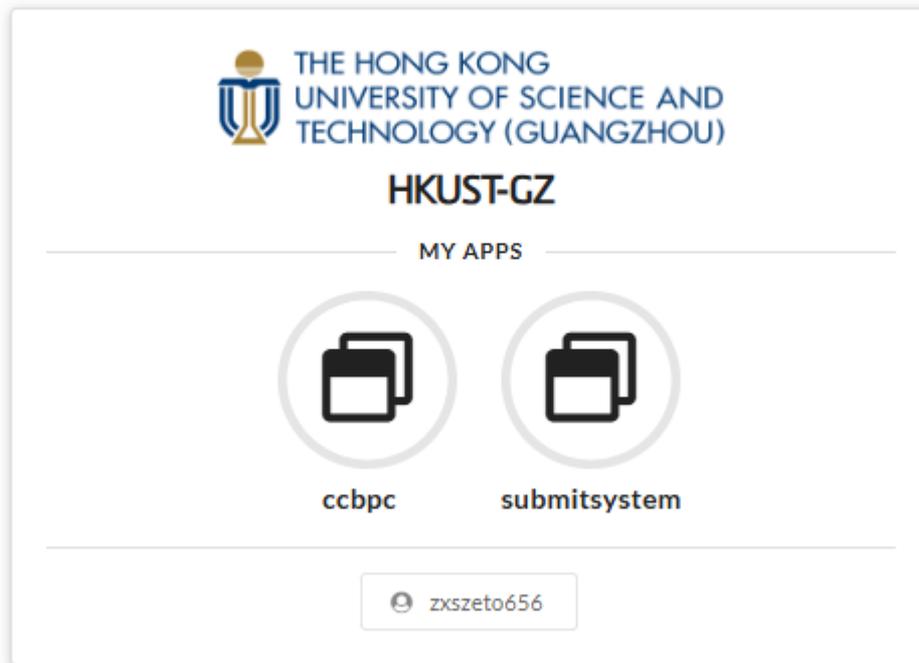
22 HOURS **58** MINUTES **23** SECONDS

doc.pdf 

 a document to be uploaded by the students

[Submit](#)

The student may see the special consideration when they try to submit again.



Extras

Impersonation

Currently, with all instructors having admin access, it's possible for instructors to execute actions on students' behalf, by logging in as them. For more on this, refer to **Admin's Manual > Setting Up > User Profile and Single-user Operations > Impersonation**.