**月度勤工助学考勤表**

**Monthly Work-Study Program Attendance Sheet**

填表人Filling Person： 考勤年月Month/Year：

|  |  |  |  |
| --- | --- | --- | --- |
| 姓名Name |  | 学生类别Edu. Level |  |
| 学号Student ID |  | 联系电话Tel. |  |
| 工作部门Department |  | 工作岗位Position |  |
| 工作主要内容Duties |  | 报酬标准Remuneration Standard |  元/小时RMB/per hour |
| 请根据个人实际工作时间，在下方的相应空格内填写**具体工作时间段**。Please write your **specific work hours** in the corresponding blank space below according to the actual working hours. |
| 日期Date | 上午Morning | 下午Afternoon | 晚上Evening | 日期Date | 上午Morning | 下午Afternoon | 晚上Evening | 日期Date | 上午Morning | 下午Afternoon | 晚上Evening |
| 1. |  |  |  | 11. |  |  |  | 21. |  |  |  |
| 2. |  |  |  | 12. |  |  |  | 22. |  |  |  |
| 3. |  |  |  | 13. |  |  |  | 23. |  |  |  |
| 4. |  |  |  | 14. |  |  |  | 24. |  |  |  |
| 5. |  |  |  | 15. |  |  |  | 25. |  |  |  |
| 6. |  |  |  | 16. |  |  |  | 26. |  |  |  |
| 7. |  |  |  | 17. |  |  |  | 27. |  |  |  |
| 8. |  |  |  | 18. |  |  |  | 28. |  |  |  |
| 9. |  |  |  | 19. |  |  |  | 29. |  |  |  |
| 10. |  |  |  | 20. |  |  |  | 30. |  |  |  |
| 31. |  |  |  |
| 月工作时间总 计Total Monthly Working Hours |  小时 Hours | 月劳动报酬总计Total Monthly Remuneration |  元 RMB |
| 所在部门考评意 见Department Comments | 负责人签名/Signature: 日期/Date: |
| 备注Remark |  |